



**FRANKFORT POLICE DEPARTMENT**  
 20602 Lincoln-Way Lane  
 Frankfort, IL 60423  
 815-469-9435

When completed, submit by Email or print out form and drop off at the Police Department.

**VACATION HOUSE WATCH REQUEST**

**CRITERIA FOR HOUSE WATCH:**

- \* You must be gone at least 1 week in order to request a watch.
- \* There is a 30 day limit per request. If you are going to be gone longer than 30 days, you will need to call and RENEW or RESUBMIT the form for the additional days needed. If you fail to renew, the watch will expire.

Name  Address

Home Phone #  Cell Phone #  Date Leaving  Date Returning

Are you leaving lights on **inside** the house? If so please describe (ie. front left 6pm to 10 pm, etc)  Timers

Are you leaving lights on **outside** the house? If so please describe (ie. Garage dusk to dawn)  Timers

Describe any vehicles that will be in the driveway or garage, listing color, make, model, lic. plate number, etc.

Pets Left in Home (indicate type)

**Keys left with: Contact #1**

Name  Address  Phone #

**Keys left with: Contact #2**

Name  Address  Phone #

**In case of emergency, contact:**

Name  Address  Phone #

**SECURITY CHECK LIST**

- Windows Locked
- Drapes Open
- Mail Stopped
- Newspapers Stopped
- Neighbors Informed

Additional information you would like us to know.

**PLEASE NOTE:** Forms submitted by email must be submitted three (3) business days prior to departure date. You will be contacted by a member of the Frankfort Police Department to verify accuracy of information. If you are not contacted within three (3) business days, please contact us at 815-469-9435.

This vacation watch is not meant to serve as a guarantee for the safety and security of your home and property, but rather as a means of notification if necessary. For your safety and the safety of our officers, please notify us immediately upon your return to cancel your vacation watch. Thank you.